

**Spencer Town Council Regular Meeting
November 21st, 7p.m.
Municipal Building
90 N. West Street
Spencer, IN 47460**

Board Members present: John Stantz, Dean Bruce, and Cynthia Hyde

Also present: Town Attorney Richard Lorenz, Clerk-Treasurer Cheryl Moke, Matt Sward with SIDC, Town Marshal, Richard Foutch, Jim Baughn, Mike Stanley

MEETING WAS OPENED WITH THE PLEDGE TO THE AMERICAN FLAG

IN THE MATTER OF APPROVAL OF MINUTES FOR November 7th, 2011 REGULAR MEETING

Dean Bruce motioned to approve the minutes as written, seconded by Jon Stantz, the motion passed 3-0.

IN THE MATTER OF PUBLIC ISSUES

Matt Sward with SIDC presented the final paperwork for the stormwater improvement project to start the closeout process.

Jon Stantz made a motion to accept the grant modification (1A) that would transfer the amount that came in under budget to cover the construction overages. Dean Bruce seconded, and the motion passed 3-0.

Dean Bruce made a motion to accept the Stormwater Improvement project closeout documents, authorizing the president to sign in approval. The motion was seconded by Cynthia Hyde, and passed 3-0.

IN THE MATTER OF THE TOWN ATTORNEY

Claims in the amount of \$126,423.00 were presented for the Franklin Street Extension. These were to: Indiana Department of Transportation in the amount of \$50,000.00; Owen Circuit Court for \$34,223.00 (in reference to Olympus Media for the sign); and Rosemary Evans & Mel Kline in the amount of \$42,200.00 for their property. Mr. Lorenz stated that the town has the opportunity to object to the sign cost at a later date, but must pay thru the Circuit Court at this time to get the condemnation completed.

Jon Stantz made a motion to approve the claims for the Franklin Street Extension as presented, seconded by Cynthia Hyde and passed 3-0.

Next Mr. Lorenz presented the Vacation of Alleyways Policy Approval.

Jon Stantz made a motion to accept the Vacation of Alleyways Policy Approval as presented. Cynthia seconded the motion, and it passed 3-0.

IN THE MATTER OF THE POLICE DEPARTMENT

Marshal Richard Foutch requested that the Department be given permission to purchase smart phones for the officers who are requesting them. He asked about the possibility of setting up a payroll deduction procedure to deduct the cost of the data package from the Officers' pay. Cheryl Moke, Clerk – Treasurer said she would provide a payroll deduction form for the Officers to sign if they are decide to get a smart phone.

Jon Stantz made a motion to allow the police department to purchase smart phones, and allow a payroll deduction to pay for the data packages. The motion was seconded by Dean Bruce, and passed 3-0.

Marshal Foutch next discussed the accident that occurred the previous week when wind blew out a pane of glass in the overhead doors on the garage bay. He stated the doors were very old, and recommended that they be replaced. He got three estimates for the replacement, and recommended that the job go to Mid American Garage Door for an estimated cost of \$4,750.

In regard to the accident, the cost to replace the window by City Glass was \$154, and he got two estimates for repair to the damage caused to one of the patrol cars when the glass fell, in the range of \$1,832 to \$1,931. Cheryl Moke, Clerk-Treasurer, reported that the insurance company had been notified, and claim was made. The insurance company was awaiting the estimates to complete the claim. Ms. Moke will follow up with them and provide the estimates for repair.

Dean Bruce made a motion to allow the replacement of the garage doors, in the amount of \$4,750, upon verification that this was all inclusive. Jon Stantz seconded the motion, and it passed 3-0.

IN THE MATTER OF THE SEWER DEPARTMENT

Sewer Superintendent Shelley Edwards presented two estimates to the Council for the replacement of the two-inch water main, and the repair of the water heater at the plant. Jones Plumbing, in the amount of \$1,597.11 was the lowest bid.
Jon Stantz made a motion to accept the bid from Jones Plumbing to do the repairs for a total of \$1,597.11. The motion was seconded by Dean Bruce and passed 3-0.

Shelley Edwards also presented two estimates to put in a heating system for the maintenance building. The bid from Truesdel Heating and Cooling in the amount of \$10,740 for propane gas heating in the garage area and office area at the sewer plant was recommended by Shelley Edwards as the preferred one.
Jon Stantz made a motion to accept the bid for the heating of the sewer plant garage and office area from Truesdel Heating and Cooling for \$10,740. Dean Bruce seconded the motion and it passed 3-0.

IN THE MATTER OF THE FIRE TERRITORY

Cynthia Hyde said the OVFT are requesting that they be able to use the condemned structures involved in the Hazard Mitigation project before demolition for training purposes. No decision was made at this time, because there is no timeline yet for acquiring, or demolishing any structures.

IN THE MATTER OF OLD BUSINESS

Richard Lorenz discussed a draft of the Longevity Pay Resolution with Council to see if it met their approval.
Dean Bruce made a motion to accept the Longevity Pay Resolution as written. It was seconded by Cynthia Hyde, and passed 3-0.

Regarding the back holiday pay issue, Richard Lorenz stated that the Clerk-Treasurer was working on accumulating the back pay amounts and will update them at the next meeting.

Cynthia Hyde mentioned that Jack White, of the Emergency Management would like to store the large tv screens in the Municipal Building, and he would insure them. After some discussion, it was determined that the Town does not have space at this time to store any large pieces of equipment.

The next issue discussed was document storage and records retention. One of the solutions discussed was joining the County in looking into ways to retain and store documents electronically in the future.

IN THE MATTER OF NEW BUSINESS

Discussion regarding election costs followed. All known expenses totaled \$4,604, which fell within the budgeted amount. The Town was recently notified by the County that they had an additional charge of \$1,000 from MicroVote. The Council agreed that the town was responsible for this additional charge, but stated that they were not happy that they were not notified earlier.

IN THE MATTER OF CLAIMS

Jon Stantz motioned to accept claims as presented, seconded by Dean Bruce and the motion passed 3-0.

IN THE MATTER OF ADJOURNMENT

Jon Stantz adjourned the meeting at 8:26 p.m.

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Jon Stantz, President	Dean Bruce, Vice-President	Cynthia Hyde, Board Member

Attest: _____
Cheryl Moke, Clerk-Treasurer